



RUSK COUNTY

GROUNDWATER CONSERVATION DISTRICT

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Job Posting – General Manager

About Rusk County Groundwater Conservation District (District)

The District was authorized in 2003 by the 78th Texas Legislature under HB 3569 and confirmed by election of Rusk County citizens June 5, 2004. The District's mission is to develop and implement a sound groundwater management program to protect and sustain the groundwater resources of the District. Governed primarily by the provisions of Chapter 36 of the Texas Water Code. The District has the capability and authority to undertake various studies to promote conservation, establish a program for the registration and permitting of water wells, implement structural facilities, non-structural programs to achieve its statutory mandates, and rule-making authority.

Primary Roles and Responsibilities

The Rusk County Groundwater Conservation District is seeking applications for the position of General Manager. The GM is responsible for the day-to-day activities of the District and reports directly to the District Board Chairman and Board of Directors. Responsibilities include (but are not limited to):

- Functioning as the general administrative agent responsible for the design, development, and implementation of policies approved by the Board of Directors; meeting District objectives for the protection, management, and conservation of groundwater within the District.
- Duties include: Overall supervision of District staff; overseeing and participating in data collection; field technician duties; involvement in District and Regional water supply planning and policy development; development of the District Budget; preparation of reports for the Board and Board meetings, TCEQ, TWDB and other entities; conduct public speaking and public education activities, present a positive image as representative of the District in appearance and demeanor, set an example as a leader in promoting the goals and objectives of the District; drafting of rules; preparation for audits; and ensuring that District Management Plan Objectives are achieved.

Applications: Please submit via U.S. Mail to: **ATTN: General Manager Position**, Rusk County Groundwater Conservation District, PO BOX 97, Henderson, TX 75653

Deadline: Resumes/Applications will be accepted until a qualified applicant is selected.

A complete job description and application will be available soon on www.rcgcd.org

Rusk County Groundwater Conservation District is an Equal Opportunity Employer.